

**PEDESTRIAN AND BICYCLE COMMITTEE MEETING MINUTES**  
**City Hall**  
**4:00 PM February 7<sup>th</sup>, 2024**

**CALL TO ORDER:** The meeting was called to order at 4:05 pm, by Denise Jeska

**1. ROLL CALL**

|                      |                                  |         |
|----------------------|----------------------------------|---------|
| Denise Jeska         | Chair, Disabled Community        | present |
| Michael Fuller       | Vice Chair, General Public       | present |
| John Brunning        | North Idaho Trail Foundation     | present |
| Amy Evans            | City Council Liaison             | absent  |
| Greyson Storey       | Student Representative           | present |
| David Passaro        | Bicycling Community              | absent  |
| Michael Light        | Landscape Architect              | present |
| Michael Wood         | North Idaho College              | absent  |
| Brant Souvenir       | General Public                   | present |
| Bill Irving          | Environmental Community          | present |
| Allister McIntyre    | Alternate Student Representative | present |
|                      |                                  |         |
| City Staff Attending |                                  |         |
| Monte McCully        | Trails Coordinator, Liaison      |         |
| Tyler Long           | Maintenance Worker, Records      |         |
|                      |                                  |         |
| Public Attending     |                                  |         |
| Dave Taylor          | Friends of Tubbs Hill President  |         |

**2. CONFLICTS OF INTEREST**

None.

**3. APPROVAL OF LAST MONTH'S MINUTES – Action Item**

John Brunning made a motion to approve the January 2024 minutes, Bill Irving seconded the motion, there being no further discussion and all being in favor, motion passed.

**4. PUBLIC COMMENTS**

Dave Taylor spoke about the projects that the Friends of Tubbs Hill are currently working on. He also mentioned if people want to get involved, they can google Friends of Tubbs Hill and sign up on the website to receive updates on trail work days as well as get information on events and projects happening on the hill. Dave discussed the retaining wall on the west side of Tubbs that the City of Coeur D' Alene and The Tubbs Hill Foundation will be working to fix the week of February 20<sup>th</sup>, 2024. Other trail project days can be found on their website. National Trail Day is the end of May/first of June, and the project happening on those days will be a big one. They will be constructing a new trail from where the museum is to the main loop trail. There will be a clean up crew helping to clean up the hill the day after July 4<sup>th</sup> as well.

**5. STAFF REPORT**

Monte informed the committee that Todd from the street department and Chris Bosley want to come to the next Ped/Bike meeting and talk about chip sealing bike lanes or come up with another solution that works for everyone.

## 6. DISCUSSION ITEMS

- Snow Clearing Policy/ Sidewalks Downtown

Micheal Light started by asking the question, how long do you think you should wait till you shovel the sidewalks after snow? The reason Micheal asked is, per the ordinance for the City of Coeur D' Alene, it states "within a reasonable time" which is pretty vague and at some point, they might want to look at that ordinance and possibly recommend changes to make it more clear on expectation. Post Falls has an ordinance of 48 hours after a snowstorm to clear sidewalks. Code enforcement is complaint driven, so to get violators to shovel their sidewalks, people must call it in.

- 5 Year sidewalk plan

Nothing new.

- Social Media

Monte has been posting more regularly. He stated that other members can post as well. He said anyone on the committee that has a Facebook account can be added as an editor to create and respond to posts as the official Ped/Bike Committee, but they will not have any administrator powers. Micheal Light stated he can create a generic gmail account for the Ped/Bike committee so that they can use that account for social media that way its more private and does not share any one's personal data or account.

- Green Squares under trail symbols in McEuen

Monte spoke to Bill Greenwood about bike symbols in green squares on the trail surface in McEuen Park to make it more visible that we are trying to separate bikes and peds on the different paths. He was open to the idea and tentatively agreed to the project for this spring. Micheal Fuller asked the question doesn't City Park need it more than McEuen? Monte then stated that he will bring that up to Bill Greenwood and discuss that change. Monte said he would like to get that project started late May or early June when the weather is better.

- Critical Corridors progress

Monte will be working on moving this forward this month, no further discussion as of now.

- Newsletter Update for Winter

Monte has sent out a draft of the newsletter to the committee, also posed to the committee if they would like to do a newsletter for each season. Denise thinks doing one for each season or quarterly would be a good idea but trying to keep it short so people will tend to read them more instead of a two-page newsletter. That might be a way to engage with more people.

## 7. SUB-COMMITTEE REPORTS – Information Items

- **Awareness/Advocacy/Education:**  
There was no meeting this past month.

- **Infrastructure:**  
Mike Fuller met with the City's code enforcement officer regarding business encroachments on public walkways in the downtown business district. They are trying to schedule a meeting to identify the specific issues sometime this week between Tuesday

and Thursday, possibly getting Bill Irving to come and help and whoever else has time to come down. Mike stated when walking downtown he noticed there were some tree grates missing. Monte informed the committee if they notice any problems with tree grates to let him know since the trails and trees team oversees the tree grates. Mike Fuller also asked if we were going to get more trees in City Park around the sea wall where there are missing trees. Mike is also volunteering on the Bike to Work sub-committee and he will get with Dave when the time is right.

- **Bikeways Master Plan**

The sub-committee is focused on items on the bike friendly scorecard to try to get to the next level. The committee will need to reapply in 2025 and we are hoping to score high enough to reach gold status. Monte has a lot of the GIS information and will get that information to Micheal Light later in the year. Some of the items that will help get us to gold are getting a Safe Routes to School Coordinator. Mike Wood is working on recruiting someone from the U of I since that is where they found their coordinator in Moscow. Another one is getting more league cycling educators in the community. Unfortunately, that is quite a hefty process. You have to go to a seminar and that costs about \$400 with a \$50 annual fee. Mike also has information he will share will Mike to help with trying to get to gold.

- **Bike and Work Week:**

Denise is asking if we are going to do bike to work week shirts again? Possibly get Emerge to do the art work for the shirts. Trying to get that going sooner than later since it takes time to get the shirts printed.

## **8. ROUND TABLE – Information Items:**

Bill Irving stated that domestic violence reports were higher during a heat wave according to the sheriff's department in 2021.

John Bruning spoke about the trail foundation looking for a new contractor for the Fondo. They are meeting with the contractor tomorrow and they possibly might have the Fondo this year.

Brandt Souvenir stated that the City of Harrison got a grant for LHTAC for 500k for improvements to sidewalks and the Trail of Coeur D' Alene's.

## **9. NEXT MEETING:**

Wednesday, March 6<sup>th</sup> 4:00 PM, City Hall Conference Room 6.

Michael Light made a motion to adjourn the meeting and Mike Fuller seconded the motion, there being no further discussion and all being in favor, the meeting adjourned at 5:08 pm.